



Master's Assistant Application

Graduate Studies in Business has a limited number of assistantships available for graduate business students. For the 2007-2008 academic year, master's assistants will receive a salary of approximately \$5337 and will also receive partial tuition assistance of \$2750 (in-state) or \$4000 (out-of-state). A master's assistant must take at least nine credit-hours per semester and is required to provide 20 hours of service per week to a department or office in the School of Business. If you are eligible and would like to apply for a position, please complete this form and return it with your application to graduate studies. Current students should submit the application **along with a resume** to:

Graduate Studies in Business
P.O. Box 844000
Richmond, VA 23284-4000

- Full Name: _____ Student ID: _____
- Daytime Phone: _____ E-mail: _____
- Graduate degree and concentration: _____
- When would you like to start an assistantship? (Circle the semester and indicate the year you prefer.)
Fall Spring Summer Year ~ 20____
- In which semester and year do you anticipate you will graduate?
Fall Spring Summer Year ~ 20____
- Please describe any special skills and work experience you have that would make you a strong candidate for a graduate assistantship. (e.g., word processing, Windows, SAS, computer programming)

Signature

Date